

SPECIAL ORGANIZATIONAL MEETING-MANSFIELD TOWN COUNCIL

NOVEMBER 17, 2003

At 8:00 p.m. Town Clerk, Joan E. Gerdson, called the Special Organizational Meeting of the Mansfield Town Council to order in the Town Clerks office of the Audrey P. Beck Municipal Building.

I. OATH OF OFFICE

The Town Clerk administered the Oath of Office to the following members of the Town Council: Bruce Bellm, Bruce Clouette, Gregory Haddad, Alan Hawkins, Elizabeth Paterson, Christopher Paulhus, Carl Schaefer and Chris Thorkelson

Absent: Alison Blair

II. SELECTION OF THE MAYOR

The Town Clerk requested nominations for the position of Mayor for the Town of Mansfield.

Mr. Haddad moved and Mr. Thorkelson seconded to nominate Ms. Elizabeth Paterson as Mayor.

No other nominations.

By acclamation Ms Paterson was elected Mayor.

Mayor Paterson assumed the Chair of the Meeting.

III. APPOINTMENT OF DEPUTY MAYOR

Mayor Paterson appointed Mr. Gregory Haddad as Deputy Mayor.

IV. MEETINGS

A. Time and Place of Regular Meetings

Mr. Haddad moved and Mr. Clouette seconded to adopt the following resolution:

RESOLVED: Pursuant to Section 302 of the Town Charter, the Town Council shall meet regularly on the second and fourth Mondays of every month at 7:30 p.m. in the Council Chamber of the Mansfield Municipal Building commencing on November 24, 2003.

So passed unanimously.

B. Special Meetings

Mr. Hawkins moved and Mr. Thorkelson seconded that the following resolution be adopted:

RESOLVED: Pursuant to Section 302 of the Town Charter, Special meetings of the Town Council may be called by the Mayor, or upon written request of at least three member of the Council, filed with the Town Clerk not less than 24 hours (excluding Saturday, Sunday, legal holidays and any day on which the office is closed) in advance of such meeting which must specify the date and time. The Town Clerk shall post a notice in the office of the Town Clerk indicating the time, place and business to be transacted, and copies of this notice shall be served personally upon each Council member and the Town Manager or left at their usual place of abode at least 24 hours prior thereto.

So passed unanimously.

C. Emergency Meetings

Mr. Paulhus moved and Mr. Hawkins seconded to adopt the following resolution:

RESOLVED: That the Mayor, or the Town Manager, as Director of Public Safety, may call a special meeting in case of an emergency with two hours notice given to Council members in the manner specified above, without complying with the posting of the notice requirement, but a copy of the minutes of every such emergency special meeting shall be filed with the Town Clerk not later than 72 hours following the holding of such meeting in accordance with the Freedom of Information Law.

So passed unanimously.

D. Rules of Procedure

Mr. Schaefer moved and Mr. Hawkins seconded to adopt the following resolution:

RESOLVED: in accordance with Section 302 of the Charter, that the Mansfield Town Council shall, from time to time, adopt special rules for procedure. In all cases not covered by said special rules, the Council shall proceed in accordance with "Robert's Rules of Parliamentary Procedure, Newly Revised."

So passed unanimously.

V. COMMITTEE APPOINTMENTS

A. Finance Committee

Carl Schaefer, Chair
Bruce Bellm
Alison Blair

B. Committee on Committees

Gregory Haddad, Chair
Bruce Clouette
Alan Hawkins

C. Personnel

Chris Thorkelson, Chair
Elizabeth Paterson
Christopher Paulhus

VI. SELECTION OF TOWN ATTORNEY

Mr. Haddad moved and Mr. Bellm seconded to reappoint Dennis O'Brien as Attorney for the Town of Mansfield.

So passed unanimously.

VII. ADJOURNMENT

Mr. Schaefer moved and Mr. Hawkins seconded to adjourn the meeting at 8:09 p.m.

So passed unanimously.

Elizabeth Paterson, Mayor

Joan E. Gerdson, Town Clerk